

Garden Valley Senior and Social Center

261 S. Middle Fork Road, Garden Valley, ID 83622 (208-462-3943)

Rental Agreement

Renter Name: _____ Today's Date: _____

Organization Name: _____ Date of Event(s): _____

Address: _____

Phone#: _____ Email: _____

Type of Event: _____ Approx. number of attendees: _____

Alcohol: ____ Yes ____ No **(Please note: An alcohol permit is required along with insurance to cover event naming Garden Valley Seniors, Inc. as additional insured with minimum liability of \$1,000,000. Hard liquor requires a caterer with an Idaho State liquor license. Necessary requirements are to be provided to the center **seven** days prior to the event with documentation.)**

Rental Fees:

Senior Center only:

Less than 4 hours	\$60.00 non-member	\$40.00 member
5 – 8 hours	\$100.00 non-member	\$70.00 member
Cleaning deposit (refundable)	\$150.00 non-member	\$100.00 member

Senior Center with Kitchen:

Less than 4 hours	\$120.00 non-member	\$80.00 member
5 – 8 hours	\$200.00 non-member	\$150.00 member
Cleaning deposit (refundable)	\$200.00 non-member	\$150.00 member

Table and/or chairs:

Tables (round or long)	\$10.00 each
Chairs (folding)	\$2.00 each

Use will be for 24 hours. Failure to return or damage will result in replacement fee for damaged or missing item(s).

Cancellation Policy:

Any cancellation less than 72 hours prior to event date, will result in refund of rental fee and security deposit less a \$25.00 administration fee.

Any change of date of event is subject to availability.

Rules and regulations:

1. Garden Valley Senior, Inc. reserves the right to deny use of facility to any group who fails to comply with the rules set forth. Disregarding of these rules will result in forfeiture of the deposit and when applicable, charges for labor, supplies, repair of damage, and possible legal charges, fines and/or imprisonment.
2. Person renting the facility or property must be at least 18 years of age. Renter shall be held legally and financially responsible for the conduct of all group members and shall remain on site during the rental. Renter agrees to use the facility in a safe and careful manner and shall comply with all laws, rules and regulations set forth by the State of Idaho, City of Crouch, and the Garden Valley Senior, Inc.
3. Consumption and/or possession of beer or wine and/or alcoholic beverages are only permitted with the proper licensing and insurance.
4. Facilities are non-smoking, this includes e-cigarettes.
5. Decorations may only be taped to surfaces: no tacks, staples or nails. No confetti, glitter, silly string or similar decorations.
6. Portable grills and cooking devices are prohibited inside the building. They can be used on the deck area with prior permission.
7. Pets are not permitted in indoor facility unless they are a service animal. Discard pet waste properly.
8. Senior Center representatives and/or local law enforcement have the right to enter the premises at any time.
9. The facility must be cleaned, floors swept and mopped if necessary, counters and tables wiped clean and left in good order. All **TRASH** must be removed from the premises.
10. All tables and chairs put back in the storage area or the area in which you found them.
11. Garden Valley Senior, Inc. is not to be held liable for any lost and/or damaged property, accidents or injuries incurred while using the facilities. Renter also agrees not to hold Garden Valley Senior, Inc. responsible for any claims, attorney fees and cost of defense no matter what the cause.
12. Any violation of this agreement, facility rules or policies, or undue disturbance, or abuse of the facility at any time shall constitute a violation of this agreement and NO monies shall be refunded.

I have read the listed rules and regulations and I agree to the terms and conditions,

Signature of renter: _____ Date: _____

Rental charges: _____ Check # _____ Cash _____

Deposit charge: _____

Credit card on file:

Card type: _____ Card #: _____

Expiration date: _____ - CVV/CVC: _____

Name as it appears on card: _____

Senior/Social Center Representative

Signature: _____ Date: _____