

# Garden Valley Senior and Social Center

261 S. Middle Fork Road, Garden Valley, ID 83622  
208-462-3943 [gvseniorsinc@gmail.com](mailto:gvseniorsinc@gmail.com) [www.gvseniorcenter.org](http://www.gvseniorcenter.org)

## Rental Agreement

Renter Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Nonprofit? Y\_\_\_ N\_\_\_ Date of Event(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Event: \_\_\_\_\_ EVENT TIME: \_\_\_\_\_ Approx. number of attendees: \_\_\_\_\_

Alcohol: \_\_\_ Yes \_\_\_ No **(Please note: An alcohol permit is required along with insurance to cover event naming Garden Valley Seniors, Inc. as additional insured with minimum liability of \$1,000,000. Hard liquor requires a caterer with an Idaho State liquor license. Necessary requirements are to be provided to the center seven days prior to the event with documentation.)**

### Rental Fees:

**\*Fees are waived for Non-profit organizations**

#### Senior Center only:

Less than 4 hours	\$60.00 non-member	\$40.00 member
5 – 8 hours	\$100.00 non-member	\$70.00 member
Cleaning deposit (refundable)	\$150.00 non-member	\$100.00 member

#### Senior Center with Kitchen:

Less than 4 hours	\$120.00 non-member	\$ 80.00 member
5 – 8 hours	\$200.00 non-member	\$150.00 member
Cleaning deposit (refundable)	\$200.00 non-member	\$150.00 member

#### Table and/or chairs for off-site rental:

Tables (round or long)	\$10.00 each
Chairs (folding)	\$2.00 each

**\*\*Use will be for 24 hours or at discretion of Director. Failure to return or damage will result in replacement fee for damaged or missing item(s).**

#### Cancellation Policy:

**Any cancellation less than 72 hours prior to event date, will result in refund of rental fee and security deposit less a \$25.00 administration fee.**

Any change of date of event is subject to availability.

Rules and regulations:

1. Garden Valley Seniors Inc. reserves the right to deny use of facility to any group who fails to comply with the rules set forth. Disregarding of these rules will result in forfeiture of the deposit and when applicable, charges for labor, supplies, repair of damage, and possible legal charges, fines and/or imprisonment.
2. Person renting the facility or property must be at least 18 years of age. Renter shall be held legally and financially responsible for the conduct of all group members and shall remain on site during the rental. Renter agrees to use the facility in a safe and careful manner and shall comply with all laws, rules and regulations set forth by the State of Idaho, City of Crouch, and the Garden Valley Seniors Inc.
3. Consumption and/or possession of beer or wine and/or alcoholic beverages are only permitted with the proper licensing and insurance.
4. Facilities are non-smoking; this includes e-cigarettes.
5. Decorations may only be taped to surfaces: no tacks, staples or nails. No confetti, glitter, silly string or similar decorations.
6. Portable grills and cooking devices are prohibited inside the building. They can be used on the deck area with prior permission.
7. Pets are not permitted in indoor facility unless they are a service animal. Discard pet waste properly.
8. Senior Center representatives and/or local law enforcement have the right to enter the premises at any time.
9. The facility must be cleaned, floors swept and mopped, if necessary, counters and tables wiped clean and left in good order. All **TRASH** must be removed from the premises.
10. All tables and chairs put back in the storage area or the area in which you found them.
11. Garden Valley Seniors Inc. is not to be held liable for any lost and/or damaged property, accidents or injuries incurred while using the facilities. Renter also agrees not to hold Garden Valley Seniors Inc. responsible for any claims, attorney fees and cost of defense no matter what the cause.
12. Any violation of this agreement, facility rules or policies, or undue disturbance, or abuse of the facility at any time shall constitute a violation of this agreement and NO monies shall be refunded.

---

I have read the listed rules and regulations, and I agree to the terms and conditions,

Signature of renter: \_\_\_\_\_ Date: \_\_\_\_\_

Rental charges: \_\_\_\_\_ Check #: \_\_\_\_\_ Cash: \_\_\_\_\_

Deposit charge: \_\_\_\_\_

Credit card on file:

Card type: \_\_\_\_\_ Card #: \_\_\_\_\_

Expiration date: \_\_\_\_\_ CVV/CVC: \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_

Senior/Social Center Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_